



Operation of plan and action

Assign a committee member(s) to each event and initiative that has been approved and have them create a checklist with a timeline of responsibilities. Make copies of this sheet and use it for each initiative.

Activity: _____ Dates: _____


Planners: _____

We will promote this activity by:

We will support participation by:
Ex. provide incentives

We will evaluate this activity by:

Resources still needed:



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Planners: _____

We will promote this activity by:

We will support participation by:

We will evaluate this activity by:

Resources still needed:

