



## Committee of Wellness Checklist

COMPLETED	TASK	DUE DATE	NOTES
<input type="checkbox"/>	Identify staff and expertise needed		
<input type="checkbox"/>	Prepare and implement a recruitment plan		
<input type="checkbox"/>	<b>Build Wellness Committee</b> <ul style="list-style-type: none"><li>• Roles</li><li>• Meeting norms</li></ul>		
<input type="checkbox"/>	<b>Set Wellness Committee goals</b>		
<input type="checkbox"/>	<b>Develop your communication plan</b>		
<input type="checkbox"/>			
<input type="checkbox"/>			

